



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
1. Name of the Institution	ARTS COLLEGE MALKAPUR AKOLA
Name of the head of the Institution	DR. GITALI SHARAD PANDE
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07242259435
Mobile no.	9923636564
Registered Email	arts.60@rediffmail.com
Alternate Email	pravinpugale@gmail.com
Address	VHB Colony Near Railway Gate, Malkapur Akola Tq & Dist Akola Maharashtra 444004
City/Town	Akola
State/UT	Maharashtra
Pincode	444004

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>Self financed and grant-in-aid</b>
Name of the IQAC co-ordinator/Director	<b>Mr. Pravin Prakashrao Ugale</b>
Phone no/Alternate Phone no.	<b>07498740657</b>
Mobile no.	<b>7709770255</b>
Registered Email	<b>pravinpugale@gmail.com</b>
Alternate Email	<b>ugalepravinp@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://artscollegeakola.in/AQAR/1643972968.pdf">_https://artscollegeakola.in/AQAR/1643972968.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://artscollegeakola.in/Academic/1642070116.pdf">https://artscollegeakola.in/Academic/1642070116.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.01</b>	<b>2017</b>	<b>27-Nov-2017</b>	<b>26-Nov-2022</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Mar-2017</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Regular IQAC Meeting</b>	<b>14-Jan-2019</b>	<b>9</b>

	01	
Regular IQAC meetings Online	28-Feb-2020 01	9
Feedback collected analysed and used for improvements. Outcome oriented feedback system	11-May-2020 15	35
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1)Feedback collected analysed and used for improvements. Outcome oriented feedback system. 2)Online Teaching learning process. 3)Social Awareness / Participation in Covid 19.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Organization of Workshop for students	Regional level Three Days Workshop on organized by the Institute with collaboration with Maharashtra Centre for Entrepreneurship . The workshop was open for all students,citizens and addressed by the experts. On this occasion industry visit was organized and about 97 students and citizens were participated in the competition (20/01/2020 to 23/01/2020)..
Organization of Workshop for students	Organized One day workshop on "Nirbhay Nari Janjagruti", for students on 28 Feb 2020. For this workshop about 20 participants were registered.
Organization of Workshop for students	Institute organized One day workshop with collaboration with Child Help Line Akola on "Law and Protection Program for Children", for students on 12 Oct 2019. For this workshop about 21 participants were registered.
Organize workshops/seminars on quality related themes related to the 7-criteria outlined by NAAC.	Organized NAAC awareness college level workshop
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	31-Dec-2021

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	13-Nov-2017
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<b>16. Whether institutional data submitted to AISHE:</b>	No
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The college has management information system like software for the collection of fees, maintain faculty and employee record which facilitates and organizes management of computerized database of financial information. Through these
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modules data are organized and programmed in such a way that it produces regular reports whenever needed by various levels of management in the college. It is also possible to obtain special reports from various systems with ease, such as expenditure on various budget heads. These interpretations help to monitor financial planning of the college as a whole. Information displayed by the MIS typically shows actual data against planned results and also results of the previous year. Thus, it measures progress against goals. The MIS receives data from different units. Some of the data are collected automatically from computer linked checkout counters while others are keyed in at periodic intervals. In addition to financial database, students database are also hosted in the college server with specialized access to the authorized persons operational On Admission Software, Maintaining Student Information, Computerised TC, Scholarship Data and Services , . Software provide different reports for AISHE and AQAR data.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution follows the academic calendar issued by the affiliating Sant Gadge Baba Amravati University. For effective implementation of curriculum, the college also develops its own academic calendar. The institute adheres to the syllabus prescribed by the University. To ensure the effectiveness of the curriculum deliveries, following steps are taken by the college. 1) At the beginning of the academic year of the college Principal conducts meeting with all faculties of the all departments and finalizes the academic programs. 2) admission committee makes group wise distribution of subjects with flexibility for students to chose the subject according to their choice. 3) Time table committee frames the timetable so that, each subject gets sufficient number of periods as per the guideline of university. 4) The IQAC improves the programs for effective teaching. The Institute encourages the teachers to attend orientation programs organized by the Board of Studies in respective subjects to acquaint themselves with the depth of theory, practicals and the reference material. This is further supplemented by various refresher courses, workshops, teacher training programs, short term courses conducted by Academic Staff College and other institutes from time to time. • ICT facilities provided in College and resource material support from Library (e-journals like NDL) helps in effective implementation of the Curriculum and have OPAC facility in

library. • Teachers are made in charge of various aspects of curriculum with respect to planning and execution like 1) Teachers guide students for seminars and assignments. 2) Teachers monitor the students as a part of internal assessment. 3) Faculty members are available after the class hours to clear the doubts of students. Each faculty member strictly follows the timetable of curriculum given by the college and university, also maintains the record of lectures by google meet, Zoom online or offline engaged by him/her and the topics taught by him/her every day in their daily diary. Every subject teacher uses the teaching aids to make teaching effective with the use of OHP, PPT, charts, videos etc for effective teaching. • The teacher provides power point presentation, hard copy, website address to the students to enhance their knowledge apart from classroom teaching. • Institute conducts one internal examination in each session as per the guideline of affiliating university. Slow and fast learning students are identified in each class. The remedial classes conducted for late bloomers, provide books and inspire them to participate in seminars and other academic activities organized by institute like Seminar/ Posters competitions etc. to raise their academic performance. • At the end of each semester feedback is collected from all the students in structured format, which is conveyed to the faculty members after analysis.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	Nil	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Three Days Workshop on Development of Entrepreneurship collaboration with Department of Maharashtra Centre for Entrepreneurship Development	20/01/2020	97

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

During this academic year 2019-20, the college IQAC has taken feedback of different stakeholders like students, teachers, alumni and parents. Specially in the feedback of students, teachers and alumni, we have incorporated some questions related to curriculum. After receipt of the feedback, it was analyzed and interpreted properly. Then, same was informed to the faculty working as BOS of respective subject to channelize the changes or updation accordingly and communicated to affiliating university

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Home Science B.F.D.	180	8	8
BA	General	360	126	126

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	134	Nil	10	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
8	8	16	3	2	12
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Parent Guardian Meet has been arranged in our college with following aims and objectives. 1. To establish good sense of rapport with students to developed healthy Teacher- Student relationship. 2. Teachers are acting as mentor, guide, motivator and philosopher for students career enhancement. 3. Teachers constantly interact with the students to assist and solve the problems of students regarding educational, socio-economical, health and family related issues could be sort out and most possible help can be rendered to the students. Teacher works as a friend, philosopher and guide for these students. He keeps the track of every student's test results, internal assessment, preliminary examination results and other related information. He encourages the students to participate in co-curricular and extra-curricular activities. He gives academic feedback to the parents/ guardians regularly. He also counsels the students to solve difficulties and encouraged them not only in college campus but in their personal lives too. Teacher guardian acts as a mentor to students and offers them emotional and academic support along with motivation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
134	10	1:13

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	10	5	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	B.F.D. Home Science	SEM - V	11/11/2019	16/11/2019
BSc	B.F.D. Home Science	SEM - IV	16/10/2019	24/10/2019
BSc	B.F.D. Home	SEM - III	12/11/2019	19/11/2019

	Science			
BSc	B.F.D. Home Science	SEM - II	15/11/2019	23/11/2019
BSc	B.F.D. Home Science	SEM I	11/11/2019	18/11/2019
BA	B.A	SEM I	30/11/2019	29/01/2020
BA	B. A.	SEM - II	28/08/2020	30/11/2020
BA	B. A.	SEM - III	30/11/2019	29/01/2020
BA	B. A.	SEM - IV	29/08/2020	30/11/2020
BA	B. A.	SEM - V	30/11/2019	20/01/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to Sant Gadge Baba Amravati University, Amravati and follows the Examination pattern of the university. Sant Gadge Baba Amravati University, Amravati guidelines are strictly adhered to with respect to the evaluation process. There are two Internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through the institute academic calendar which is prepared based on the university academic calendar. The institute has reformed the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell framed guidelines for conducting the CIE in line with the calendar of the Affiliate University and the Institutions. As per the guidelines, the following reforms have been carried out effectively conducting CIE: Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination. Preparing the question paper for the internal examination in the prescribed pattern based on Knowledge. Scrutiny of the prepared question paper is carried out by HoD/ Subject experts to ensure quality of the Question paper. Monitoring the attendance of the students for the Examination. Internal Assessment has to be carried out within the stipulated time. After completion of the internal examination, the faculty members evaluate the answer scripts and distribute to the students for doubt clarifications or re-correction. The faculty members submit the re-corrected scripts to the examination branch and marks are displayed on the notice board. Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty members, HoD and Principal. The evaluation of students is assessed in the similar pattern followed for theory courses. The student is assessed through viva questions, observations. The evaluation is assessed by conducting periodic project reviews covering key parameters like problem formulations, understanding of the presentation skills, communication of ideas, knowledge, teamwork and project management. Teachers organize viva through external and review meetings to assess the progress of all the project batches as per the guideline of university. Performance of the students in Internal Assessment is used for Faculties to identify slow learners in their respective subjects. Slow Learners are encouraged to improve their performance in future by counseling. Counseling Sessions are used to sort out the personal issues, academic and non-academic problems. Due to Covid- 19 Pandemic, as per the Directions of University Grants Commission and Parent University, all the exams to be conducted during Summer 2020, were conducted by college authority using Online mode.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college has established an Academic Planning Committee to prepare Academic Calendar and monitor its execution. The college being an affiliated institution is adhered to the academic calendar approved by the affiliating university which is preparing the Academic Calendar of the college. Before the commencement of any academic session, the 'Academic Planning Committee' prepares and finalizes the academic calendar in consultation with various stakeholders. The committee monitors the wide spread publicity of academic calendar. The academic calendar included in the college prospectus and the institutional web site to give wide publicity. The college has established an Examination Committee to monitor the smooth conduct of University Examinations and continuous internal evaluation at institutional level. For Internal Examination / Continues assessment Notices are circulated among the college staff also so that various activities like Unit Tests, Assignments, etc. are conducted on scheduled prescribed by Examination Committee. The college follows the standard procedure prescribed by the affiliating university to conduct semester end exams of theory and practical. Date, time, question papers and answer sheets are provided by the affiliating University, only. The evaluation of the answer books is made under the central assessment program in the university premises itself, and the teachers of the college share their part in the evaluation process. Results are declared by the affiliating university. Due to Covid- 19 Pandemic, as per the Directions of University Grants Commission and Parent University, all the exams to be conducted during Summer 2020, were conducted by college authority using Online mode.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://artscollegeakola.in/NAAC/1643104477.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.FD	BSc(Agriculture)	General	2	2	100
B.A	BA	General	11	10	90.90

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://artscollegeakola.in/NAAC/1643628022.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	NIL	0	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Regional Level Workshop on Indian Constitution	Department of Political Science	21/12/2019
Three Days Workshop on Development of Entrepreneurship collaboration with Maharashtra Centre for Entrepreneurship Development	Arts College Malkapur Akola	22/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/07/2019	NIL
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/07/2019
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MARATHI	2	5.45
National	MUSIC	1	6.75
International	MARATHI	1	5.45
International	ECONOMICS	1	6.62
International	MUSIC	8	7.5
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	NIL	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nil	Nil	NIL

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	1	8

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Makarsankrat Programme	Arts College Malkapur Akola	5	10
NAGPANCHAMI JANJAGRUTI PROGRAMME	SARP MITRA	8	10
SWACHATA JANJAGRUTI	ARTS COLLEGE MALKAPUR AKOLA	5	10
TREE PLANTATION PROGRAMME	ARTS COLLEGE MALKAPUR AKOLA with Municipal Corporation Akola	5	10

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	Arts College Malkapur Akola	Plantation in Campus	5	10
SWACHATA BHARAT	ARTS COLLEGE MALKAPUR AKOLA	SWACHATA, RANGOLI SPARDHA	4	10
BFD EXHIBITION	ARTS COLLEGE MALKAPUR AKOLA	B.F.D	2	5
<a href="#">View File</a>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	NIL	00
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	00
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
COMPETITIVE EXAM CENTRE	14/07/2019	Guidance for competitive examination	7
<a href="#">View File</a>			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0.03

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Classrooms with Wi-Fi OR LAN	Existing
Others	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIB Soft	Partially	4.5	2017

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	491	101538	27	5145	518	106683
Reference Books	1111	101138	16	5257	1127	106395
Journals	5	4320	Nil	Nil	5	4320
CD & Video	25	2000	Nil	Nil	25	2000
Library Automation	1	52333	Nil	Nil	1	52333
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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/12/2019
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	11	1	9	1	0	4	2	10	0
Added	0	0	0	0	0	0	0	0	0
Total	11	1	9	1	0	4	2	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	1.56	0	6.24

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has a system for maintenance of all available facilities. The major requirements are taken on agenda of CDC meeting. The minor expenditure such as maintenance of electric equipment's, computers, xerox copier etc. are made from the available balance. Every head of the department submit his/her requirement letter regarding maintenance to the principal. The Principal, after following the procedure provides the facility. Working of available infrastructure facilities and equipment such as generator, inverter, water purifier, TV, computers, Xerox machine, are maintained properly. Computer facilities are available for the students during working hours. The college website is maintained by the agency. We have prepared schedule regarding maximum uses of the classroom and the premises of the college. Classrooms, washrooms, staff rooms and common rooms are clean in regular intervals, The college campus is made available to the government authorities as a part of national duty during the period of elections like Gram Panchayat Election for their meetings, training programs and electro centre as per their demands. The library committee takes effort for effective maintenance of the library. Books are made available with easy access to its stakeholders on their demand. Our librarian has started new good practices to provide better facilities like Book Bank facility to student. The program of skill development and self-employment for students is organized collaboration with Lokmanya Seva Sangh Ville Parle Mumbai and Library department. The college playground, gym and sports facilities are used by the college students and teachers. The college staff tries to maintain eco-friendly atmosphere which is the unique feature of our college.

<https://artscollegeakola.in/NAAC/1643619672.pdf>

**CRITERION V – STUDENT SUPPORT AND PROGRESSION**

**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			

a) National	scscholarship,sc freeship,st scholarship,st Freeship,OBC SCHOLARSHIP,OBC ,sbc scholarship,sbc freeship,vjnt scholarsip,vjnt freeship,freeship, minority Scholarship	51	151740
b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Online Quiz on Covid 19 Safety and Precaution	05/03/2020	100	Marathi and Music Department
Yoga and Meditation	21/06/2019	25	Music Department
Celebration of A Nutritious Diet Week	05/09/2019	5	Department of Home Economics
Elocution Skill Development Programme	15/08/2019	7	Department of Marathi
Writing Skill Development Workshop	15/10/2019	15	Department of marathi
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Examination	15	Nil	Nil	Nil
2020	Competitive Examination	15	Nil	Nil	Nil
2019	Career Counseling Cell	Nil	10	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	00	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.A.	ARTS	Sitabai Arts College Akola	M.A. Economics
2020	4	B.A.	ARTS	SITABAI ARTS COLLEGE AKOLA	M.A. POLITICAL SCIENCE
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletic participation	University Level	6
Makarsankrant	Institute level Kites flying Completion, Riddle / Ukhane Competition	10
Youth Festival	Singing, Rangoli, Mehandi and elocution Completion	7
College Gathering	Rangoli, Flower-Dish Decoration, Dance, Singing, Music Chair Competition	60
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nil	Nil	00	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students admitted to different programmes are given due representation of various academic and administrative bodies. Their representation at some place is supported by the provision made into Maharashtra Public Universities Act. The institution also has provided a good amount of representation to the students at its own level. The following are the bodies/committees where the students are given representation 1) Students' Council (Provision by Maharashtra Public Universities Act, 2016) 2) College Development Committee. 3) Internal Quality Assurance Cell. 4) Sant Gadge Baba Jayanti Utsav 5) Students Grievance Prevention Committee 6) Prevention of Sexual Harassment Committee 8) Editorial Board of Dnyansadhana : the college magazine 9) Students' Welfare Committee 10) Competitive Exam Cell 11) Various Cells. The institution has taken keen interest to see the maximum representation of students in the academic and general governance of the institution. The students are also actively involved in organizing training activities. Students through study / subject Forum organizes various events. The activities of the Subject Forums are as follows -Though this activities students' of the college become very positive, takes lead and allows the comprehensive involvement of all the students through their different class representatives. The council accommodates other active students to take initiatives related to curricular and co-curricular activities. Since the students are the office bearers of various committees and Subject Forums, they contribute a lot in organizing activities such as 1) Cleanliness and Tree plantation drive 2) Organization of various workshops to improve their performance in the ensuing Youth Festival. 3) Patriotic song competition on the day of Independence. 4) Teachers' Day celebrations on 5th Sept. 2019. 5) Organization of elocution competition 6) Organization of Shivotsav 8) Sensitization programs such as a) Take an oath for better environment Ozone day b) Voter Awareness Programme c) Road Safety Programme 9) Organization of expert talks guest lectures under various subject societies 10) Gender Sensitisation Program 11) Health Awareness Programme by Home Economics Department 12) Organise Sports, Cultural and Various Competitions. Thus the institution has given maximum representation to the students on various bodies.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

18

5.4.3 – Alumni contribution during the year (in Rupees) :

0

#### 5.4.4 – Meetings/activities organized by Alumni Association :

The meeting of the Alumni with Principal and HODs was held on 05/07/2019 in Principal Office at 2.00 P.M. The following faculty members and Alumni were attended the meeting. Chaired by: Mr. Ravikant Ingole. The following matters were discussed. The Principal welcomed the gathering and stressed the importance of Alumni network and contribution of the Alumni towards the development of the institution. He requested the Alumni to visit the college any time to provide valuable suggestion for improvement of the college or send the suggestions through email or by phone. (1) Preview of previous year Alumni Meet. The minutes of the previous meeting was read and confirmed. (2) Alumni participation in various activities of College and Suggestions from the Alumni for the development of Institution. 1. Mr . Ravikant Ingole shared his work experience after the completion of his education. He highlighted the importance of acquiring language skills. He also stressed the importance of attending the Alumni meet for getting more contact with seniors. 2. Miss Bhagyashri Tayade, one of Alumni of college thanked the College Management for providing good infrastructure and opportunities for carrying out his education. She stressed that she gained enough confidence during his college days as representative of the class. 3. Mr. Dhammdip Ingale one of Alumni requested that the faculty members and College Management to give more importance to development of communication skills of the students. Also, he stressed the importance of acquiring practical skills for the better job opportunities. The Management, Principal and all HODs will consider all the above suggestions for the development of every individual. The Meeting was ended with the resolution to take sincere efforts by everyone for alumni meet a grand success.

### **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

#### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice: 1 Management plays main role in decentralization process. The principal and IQAC members play important role in academic and administrative works of the institution. The principal with the help of various heads of the departments works for the smooth functioning of decentralization. To implement the various educational activities the IQAC committee in-charge and all members of the committee works actively. The IQAC department is formed various stakeholders and with the guidance of the stake holders educational policy regarding development of institution are being implemented. As part of decentralization various committees of subjects are formed at college level. The committees formed at the college level worked actively in the development process of decentralization. Through the college development committee development work is reviewed and decisions taken are accordingly. Practice: 2 The students are included in various committees and the agenda of the meeting is informed to the students through various subject committees. It helps to maintain transparency in the process of administration. In every academic session we conduct at least two or three staff council meeting whatever decision made in this meeting regarding staff and college is convey to principal and the management of the institute. In various educational and social programmes we include teaching and non-teaching staff and they actively participate in various programme.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Examination and Evaluation</p>	<p>Unit test and common test are organized by the teachers at college level. As per the instructions of the college exam committee, the teacher set the papers of their respective subjects. In the exam process the answer books of students are evaluated by the teachers and the task of invigilation is done by the teachers. The oral exam and practical exams are conducted by the various departments. Home assignment and group discussion are arranged by subject teachers. The exam is conducted under the supervision of exam officer in -charge and co-officer appointed by the university. In the process of internal assessment of the student the marks are filled by subject teachers.</p>
<p>Research and Development</p>	<p>The teachers are encouraged to register for their Ph. D. by the research committee. The teachers are encouraged to publish their research paper in various journals by the research committee. Duty leave is sanctioned to the teacher to participate in various conference and workshops.</p>
<p>Human Resource Management</p>	<p>The appointment of teacher is done under the norms of UGC and State government. Duty leaves to attend orientation course and refresher course. Teachers are encouraged to participate in National and International level seminars. Teachers CAS proposals are verified by API committee. The felicitation programme is arranged for Ph. D. holder faculty. Through various committee resources made available for research and extension activities.</p>
<p>Admission of Students</p>	<p>College follows rules and regulation of affiliated university and state government for admission of the students. Fee concession and installment facilities are available for students.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Our library is well equipped with various reference books and software. We are also planning to prepare digital class rooms for the students. The facility of gymnasium and specious ground is available for the overall</p>

development of the students. Reading room facility is available in the college and the students are provided various newspapers, journals to create the habit of reading. The books of competitive exams and online and offline journals are provided to the students. The college has girl's common room. College campus has broad band connection. Bar code system is available in library department. Sports facility is availed to the students by sports department. RO drinking water facility is available in college campus.

Teaching and Learning

We organized guest lectures, study tour. Students are also motivated to participate in seminar. All subject teacher use ICT tools. For the internal assessment of student the teacher organize group discussion, unit test, home assignment, personal interviews of the students. The teacher provide question bank to the student of their subjects. Through the library department E-books are provided to the student with the help of internet.

Curriculum Development

Our college is affiliated to Sant Gadge Baba Amravati University. The syllabus of both faculty (BA and B.F.D. and other courses) is designed by the university and we taught syllabus as prescribed by the university. We organized subject wise seminar, group discussion, home assignment, wall poster and project in every academic session. We take feedback from students on syllabus taught. Every faculty members of our college is involve in the process of gathering current knowledge and enhance the capabilities of teacher. All teachers participated in various seminar orientation courses, refresher course, FDP etc. Our faculty members use modern teaching technique i.e. PPT and other tools.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	We use college management software like Campus ERP. It is used to generate various reports regarding daily fee collection. Students fee record. Salary funds are managed through HTE Sevarth system operated by Government of Maharashtra.

Student Admission and Support	ICT based facilities are used for student's admission fees records transfer certificate. Library used OPAC software for the transaction of the books.
Examination	Examination committee used ICT facilities for generating various exam timetable, seat numbers and setting arrangement plans of the students. University provides question papers on exam application provided by university. Same paper is downloaded and distributed among the students.
Planning and Development	Our college has wi-fi facilities for the students, LCD projector, PCs are available for ICT. College library is partially computerized. The notices and other information forwarded to staff members on college whats app group.
Administration	The college campus is equipped with wi-fi, internet. To save time teaching and non-teaching staff uses smart phones.As a Head of administration , Principal guide and supervise with various meeting.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nill
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nill	Nill	Nill	Nill
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

R.C. - Refresher Course In Yoga: Health, Fitness, Wellness First Aid,U.G.C. - H.R.D.C.- Guru Ghasidas Vishwavidyalaya Bilaspur (C.G.)	1	10/06/2019	22/06/2019	13
F.D.P. Course in Managing Online Classes and Co-creating Moocs: 2, T.L.C. Ramanujan College Delhi, M.H.R.D.- P.M.M.M., N.M.T.T.	2	18/05/2020	03/06/2020	17
F.D.P. Course in Managing Online Classes and Co-creating Moocs, T.L.C. Ramanujan College Delhi, M.H.R.D.- P.M.M.M., N.M.T.T.	1	20/04/2020	05/06/2020	17
R.C. - Refresher Course In Environment Edu cation,U.G.C. - H.R.D.C.- Rani durgawati University Jbalpur (M.P.)	2	04/11/2019	16/11/2019	13
O.C. - UGC- Sponsored Orientation Programme , U.G.C. - H.R.D.C.- S.G.B. Amravati University, Amravati (M.S.)	1	11/09/2019	30/09/2019	20
O.C. - UGC- Sponsored Orientation Programme , U.G.C. - H.R.D.C.-	1	18/11/2019	07/12/2019	20

S.G.B. Amravati University, Amravati (M.S.)				
S.T.C -UGC-Sponsored Short Term Programme , U.G.C. - H.R.D.C.- Savitribai Phule University, Pune (M.S.)	1	21/05/2020	30/05/2020	10
O.C. - UGC-Sponsored Orientation Programme , U.G.C. - H.R.D.C.- S.G.B. Amravati University, Amravati (M.S.)	1	21/01/2020	10/02/2020	21
F.D.P - On ICT Tools for E. T. L. , School Of Mathematical Science, S.R.T. Marathwada University, Nanded (M.S.)	1	11/05/2020	16/05/2020	06
Workshop - ID Research Methodology Workshop On BFSI Sector G.V.I.S.H. Amravati(PMMMNTT), MHRD New Delhi	1	24/02/2020	08/03/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loan facility through Credit co-operative society Group Insurance Scheme Casual Leave, Medical Leave, Maternity Leave, Paternity Leave, Avg. Pay Leave, Duty	Loan facility through Credit co-operative society Group Insurance Scheme Casual Leave, Medical Leave, Maternity Leave, Paternity Leave, Avg. Pay Leave, Duty	ICT Facility, Book Bank Facility, RO Drinking Water, Free wifi Facility, Earn and Learn Scheme

Leave, ICT Facility, RO  
Drinking Water, Free wi-  
fi Facility

Leave, ICT Facility, RO  
Drinking Water, Free wi-  
fi Facility

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Every financial year we conduct internal audit by Umesh Agrawal, (C. A). The college has mechanism for verify and certify entire income, expenditure and the capital expenditure of each year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	NIL
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

00

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Sant Gadge Baba Amravati University Amravati	Yes	IQAC
Administrative	No	Sant Gadge Baba Amravati University Amravati	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. College arrange Parent-Teacher meet at the end of every academic session. 2. We invite parents for annual cultural meet, tree plantation. 3. If the student shows poor attendance then parents are informed in the meeting. 4. Parent's opinion on syllabus of the programmes are taken.

6.5.3 – Development programmes for support staff (at least three)

1. Interactive programmes are arranged for student and staff members by Alumni and Career Counseling Cell . 2. International Yoga day programme is observed and student and teachers participated in it. 3. CDC encourage teaching and nonteaching staff for their further education.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Outdoor games facilities are made available.2.The management and the principal of the college motivates the teachers for professional development. 3.2 Book bank facility strengthen and extended to a number of students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

No

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meditation and Yoga	21/06/2019	21/06/2019	21/06/2019	20
<a href="#">View File</a>					

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

##### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIRBHAYA NARI	25/02/2020	25/02/2020	12	4
Child Helpline	12/10/2019	12/10/2019	7	26

##### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. Energy sources are used in the institution such as lamps/ LED/ CLF are installed as and where required. 2. Minimum use of backup generator is done due to excel ventilation natural lights in the institutions. This has helped in decreasing carbon footprint of the institution. 3. Disposal of waste / food - nutrition waste/ garden waste is done in the waste decomposer tank for manure preparation from organic waste. This manure is used for college garden. 4. The waste of the college is disposed per rules. 5. Paper waste is reduced by circulating the documents / information through e-mail and whatsapp groups. However the office waste papers, answer sheets are crushed and sold. 6. Rain water harvesting structure is implemented the college campus. 7. Tree plantation is conducted. 8. Awareness is created by displaying post on "Save Water" and "Save Electricity". 09. Cleanliness drive is carried out within and outside campus. 10. Instructions are displayed above every electric switch board to save electricity .</p>

##### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	Nil
Special skill	No	Nil

development for differently abled students		
Any other similar facility	No	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbook	01/08/2019	The code of conduct helped to build a stronger integrity among staff, strengthen trust and respect of other stake holders, helped the stake holders in reviewing themselves and satisfaction their expectations of the institution. This helped in create goodwill and reputation. The code of conduct provided a road map to staff, students and researchers and served as tool for daily work. They could turn to the code for guidance and concerned issues. It provided comfort and confidence and encouraged the staff to strive to achieve the institution mission and goals.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gita Jayanti	14/12/2019	14/12/2019	20
Swami Vivekanand Jayanti and Jijau Jayanti	13/01/2020	13/01/2020	12
Birthday Celebration of Savitribai Fule	03/01/2020	03/01/2020	7

National Voter Day	25/01/2020	25/01/2020	8
Shivaji Maharaj Jayanti	19/02/2020	19/02/2020	7
Dr. Babasaheb Ambedkar Jayanti	14/04/2020	14/04/2020	20
Birthday Celebration of Mahatma Gandhi and Lal Bahadur Shashtri	02/10/2019	02/10/2019	10
Kranti Din	09/08/2019	09/08/2019	15
Constitution Day	26/11/2019	26/11/2019	8
Mahaparivan Din	06/12/2019	06/12/2019	14
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Promotion of rain water harvesting 2. Wild life conservation and world Earth day celebration and related awareness 3. Enhancing paperless administrative work 4. Maintenance of eco-friendly and clean campus 5. Regular and conscious efforts for environmental consciousness and three plantation programme organized every year .

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

**Practice Name: Save Morna-River-“Morna Bachao”** : To avoid water pollution of river Morna- The lifeline of Akola town. Objective : 1. To avoid water pollution o Morna river during Ganesh Navratri festival. 2. To create the feelings of environmental awareness among the students and society 3. Conservation of nature and values of cleanliness and awareness of environmental issues. 4. To make aware the students regarding social responsibility and social service. Context : As Morna river flows from the out skirts of Akola. So, in Ganesh festival, Navratri festival the idols of Ganeshji Durga Devi are immersed in the river. As per traditional rights and rituals, the garlands, flowers, leaves other items of religious programme are drops in to the river. All these things contain chemical ingredients and it is harmful and its effects human health issues and it causes various disease animals that drink the water of river and it pollutes water body. Practice: First of all we inform the students about the best practice Save Morna- “Morna Bachao”. After having informed them there groups are form. On the day of immersion of Idol the groups of students along with teachers are taken to the spot. The students explain the “Morna Bachao” practice in details to the people who immerse the idol. Before immersing the idols the people are informed to take off the garlands and other religious items from the idols and all these things are kept separately in the container and boxes. When the container is filling we informed to the municipal council of Akola town. The same container is taken to the process of decomposition. At the same we also display notices and slogans on the bank of the river. Evidence of Success: It has been found that the amount of stuffs brought by the people at the banks of the river is reduced. The awareness spread by the students, let people to convert the things like , the garlands, flowers, leaves other items of religious programme in to manure and use it for the garden, plants at their home. Problems encounter resources required: Festivals have religious importance in our society. Hence persuasion in such matter is a big difficult task. The students have to keep delicate balance

while interacting with the people. Secondly the transportation of the collected all things is beyond our reach. In this regards continuous follow up to the municipal administration getting their cooperation is another challenge. 2)

Practice Name: Best Practice II Title of Practice : Use of ICT tools in Teaching and learning process Goal: a. Improvement in teaching and learning using web based infrastructure such as Google, b. Wikipedia, YouTube, CDs for Education. b. To improve academics by using web based information for effective teaching and learning. c. To develop competencies in teaching and learning. d.

To increase grasping efficiency of learners by using ICT techniques. The Context: Our students are normally come from diverse socio-economic backgrounds with little or no access to Information Communication technology (ICT) for learning. The usage of ICT by the college has a positive impact on learning experiences. The prominence of ICT lies in focusing individual student, teacher and thus improving overall teaching learning experiences. It helps to develop aptitude from descriptive to analytical, from academic to practical and to decide the future career goals. As the Government of India has executed demonetization to promote cashless economy, which consequently needs higher e-literacy to achieve the goals. The Practice a. Majority of the departments use computers and LCD projectors for delivering lectures, conducting practical sessions, seminars. b. Internet facility is provided. c. Library makes use of advance software to access online reference databases Evidence of Success • Faculty members are using ICT facilities for the presentation of lectures. • ICT enabled classroom is made available for guest lectures. • Lecture notes, references and related information are exchanged between teachers and Students using ICT. • The ICT facilities are used for demonstration of practical sessions. • The students and teachers use e-mail, WhatsApp, Facebook to exchange the information. • Significant increase in the interest of the students in learning all subjects is observed because of the ICT implemented in the subject. • The qualities of curricular activities like home assignments have increased due to easy access to internet and electronics resources. • The confidence of students is visible while using modern computer based techniques, which may provide more options in employment for them. • • The students can easily access various educational websites for preparation of various competitive examinations.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://artscollegeakola.in/NAAC/1643454472.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Secular approach. Conscious efforts to promote values. Extension and outreach activities. Core vision is student centered. Practically focused quality learn experience. College being educational institution prepares for the challenges of a rapidly changing techno savvy world. The primary focus of institute is excellence in core mission activities of teaching. Institution maintains its distinctiveness by blending technology with classroom teaching. College has upgraded the teaching learning process through installation of 3 ICT smart classrooms. LCDs, several computers and software up gradation are made available to all departments for such technology integration. Notes are provided to students by teachers.

Provide the weblink of the institution

<https://artscollegeakola.in/NAAC/1643456032.pdf>

### 8.Future Plans of Actions for Next Academic Year

1) Encourage faculty to attend Refresher/Orientation/Short term Courses. 2) Application for Ph. D. Research Centre (Music). 3) Inviting application for placement of faculty according rules of CAS. 4) Application for Permanent Affiliation to University. 5) Encourage all faculty member to complete their Ph. D. 6) Organizing National and International Conferences. 7) Encourage faculty member for publishing research papers. 8) Organizing college level faculty development programme on Mind Empowerment